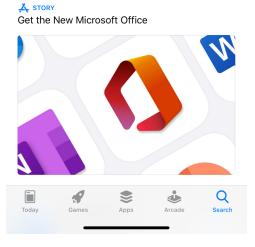


Step one: Go to your app store and search "Microsoft Office".



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8 Home	<u>ප</u> Q

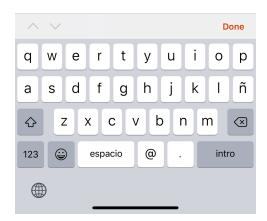
Step two: Click Sign In.



Sign in to see your recent documents.

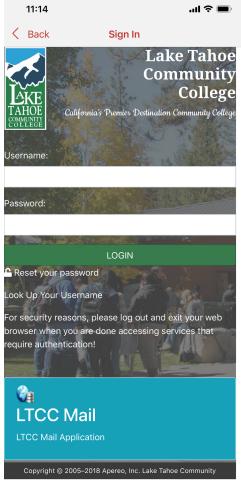


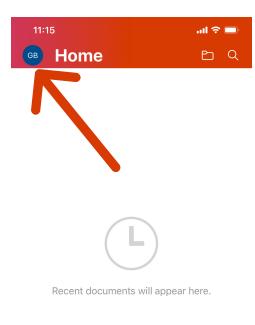




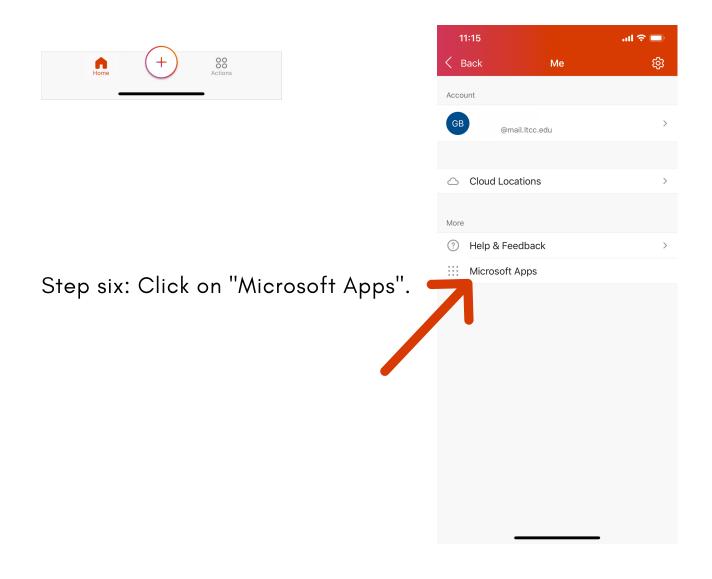


Step four: You will be redirected to the LTCC Mail Log In page. Use your passport log in.





Step five: Click on your top left account button.



Subscription includes Outlook Get more done from anywhere with one unified www of your email, calendar, cont	
Outlook Get more done from anywhere with one unified view of your email, calendar, cont	
Get more done from anywhere with one unified view of your email, calendar, cont	
OneDrive The one place for everything in your work GET and personal life. Step seven: Select the applicat	ons
Word View, create, and edit Word documents. GET you would like to download for	
Excel Onto your pho View, create, and edit Excel spreadsheets. GET	»ne.
OneNote GET Capture your thoughts, discoveries, and ideas with OneNote, your very own digita GET	
PowerPoint View, create, and edit PowerPoint presentations.	
Teams Microsoft Teams is your hub for teamwork in Office 365.	
More apps	
Visio Diagrams on the go GET	
Skype Stay in touch with free video calls, voice calls, and messaging on Skype.	
Bing Type, speak, or snap a photo to look things up quickly and easily.	
Microsoft Word Microsoft Corporation	
GET In-App Purchases	Û
Step eight: Click GET and the	4+ Age

download will begin automatically.

