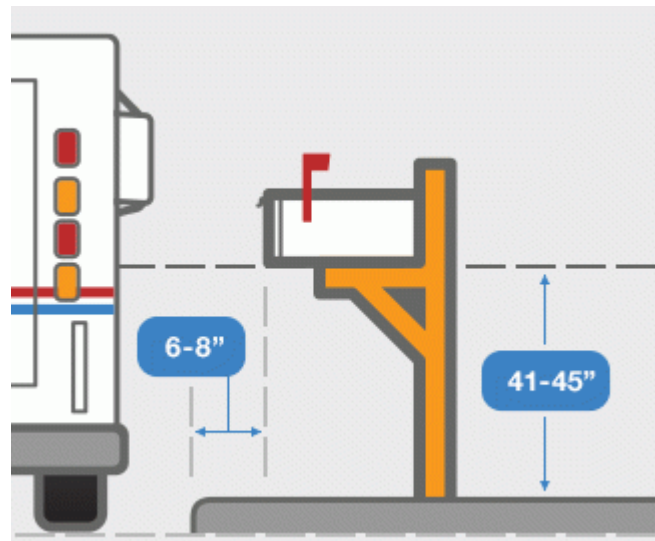


Residents and taxpayers are advised of the importance of proper placement and anchoring of their mailboxes and posts so that damage does not result from winter snow removal operations.

It is very uncommon for a plow to make direct contact with a mailbox. The majority of mailbox and post damage is the result of improper installation or maintenance.

A properly installed and maintained mailbox will withstand the force of plowed snow. It is the homeowners' responsibility to properly install permanent mailboxes in accordance with our recommendations to avoid this inconvenience next winter. For instructions on how to install a mailbox sturdy enough to withstand the heavy snow loads commonly encountered in CT, please see below.



CUSTOMERS ARE REQUIRED TO CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT A HEIGHT OF 41 – 45 INCHES FROM THE ROAD SURFACE TO EITHER THE INSIDE SURFACE OF THE MAILBOX THAT THE MAIL IS PLACED ON BY THE CARRIER OR TO THE LOWEST EDGE OF MAIL ENTRY (FOR LOCKED MAIL SLOT DESIGNS) AND ARE SET BACK 6 – 8 INCHES FROM THE FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

All mailboxes should be installed according to Federal Postal regulations and securely anchored in the ground to resist the impact of plowed snow.

Mailboxes may be damaged by direct contact with the plow or by the snow cast by the plow. The Public Works Department will repair damaged mailboxes only if damage is the result of direct contact with the plow; damage resulting from contact by only slush or snow will not be repaired, nor will damage resulting from improper installation, placement, or deteriorated condition of its post or support structure.

Decorative or plastic mailboxes that receive direct contact from Town snowplows will be replaced with a standard metal mailbox and wooden post.

No Box or Post will be repaired or replaced if the post shows dry rot or is otherwise unstable.

A Mailbox needs to be reported within 7 days of a storm to be eligible for repair or replacement.