

# Year 5 EPP Authorized Provider Rubric

## Application Evaluation Criteria



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| Criteria  | Full Marks   | Partial Marks  | No Marks   | Points Possible |
|---|--|--|--|-----------------|
| <b>Criterion 1. Qualifications and Experience for Key Personnel</b> | <b>15 pts.</b><br>Applicant describes key personnel with experience which includes but is not limited to the following: <ul style="list-style-type: none"> <li>Personnel with 2 or more years' experience using an LMS (Learning Management System) as an instructor</li> <li>Personnel with 2 or more years of experience teaching Science of Teaching Reading (as reflected in course syllabus, course materials, and/or CV)</li> <li>Personnel who can act/perform large scale coordination as follows: serve as the EPP Reading Academies Point of Contact who can coordinate communication between all entities involved including but not limited to School Districts, Higher Academic Institutions, and the TEA.</li> </ul> | <b>10 pts.</b><br>Applicant describes key personnel with experience which includes but is not limited to the following: <ul style="list-style-type: none"> <li>Personnel with less than 2 years' experience using an LMS (Learning Management System) as an instructor</li> <li>Personnel with less than 2 years of experience teaching Science of Teaching Reading (as reflected in course syllabus, course materials, and/or CV)</li> <li>Personnel who can act/perform large scale coordination as follows: serve as the EPP Reading Academies Point of Contact who can coordinate communication between all entities involved including but not limited to School Districts, Higher Academic Institutions, and the TEA.</li> </ul> | <b>0 pts.</b><br>Applicant describes few or no key personnel with experience: <ul style="list-style-type: none"> <li>Personnel with less than 1 year of experience using an LMS (Learning Management System) as an instructor</li> <li>Personnel with less than 1 year of experience teaching Science of Teaching Reading (as reflected in course syllabus, course materials, and/or CV)</li> <li>Personnel who can act/perform large scale coordination as follows: serve as the EPP Reading Academies Point of Contact who can coordinate communication between all entities involved including but not limited to School Districts, Higher Academic Institutions, and the TEA.</li> </ul> | <b>15 pts.</b>  |

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| <b>Criterion 2. Scheduling</b>  | <p><b>15 pts.</b><br/>Applicant describes a viable plan for <b>ALL</b> of the following: managing cohorts, scheduling, and space availability.</p>  | NA  | <p><b>0 pts.</b><br/>Applicant does not describe a viable plan for <b>ALL</b> the following: managing cohorts, scheduling, and space availability.</p>  | <b>15 pts.</b>  |
| <b>Criterion 3. Hiring, training and management of Cohort Leaders</b> | <p><b>15 pts.</b><br/>Applicant describes a viable plan for <b>ALL</b> of the following:</p> <ul style="list-style-type: none"> <li>Hiring</li> <li>Providing coverage to ensure attendance to TEA training(s) on coaching cycles, implementation strategies for STR, touch points of important information for each module, grading artifact resubmissions and others as needed</li> </ul> | <p><b>10 pts.</b><br/>Applicant describes a viable plan for <b>ONE</b> of the following:</p> <ul style="list-style-type: none"> <li>Hiring</li> <li>Providing coverage to ensure attendance to TEA training(s) on coaching cycles, implementation strategies for STR, touch points of important information for each module, grading artifact resubmissions and others as needed</li> </ul> | <p><b>0 pts.</b><br/>Applicant describes a viable plan for <b>NONE</b> of the following:</p> <ul style="list-style-type: none"> <li>Hiring</li> <li>Providing coverage to ensure attendance to TEA training(s) on coaching cycles, implementation strategies for STR, touch points of important information for each module, grading artifact resubmissions and others as needed</li> </ul> | <b>15 pts.</b>  |

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| <b>Criterion 4. Participant retention</b> | <p><b>20 pts.</b><br/>Applicant describes a viable plan for Reading Academies learner retention which includes <b>ALL</b> of the following:</p> <ul style="list-style-type: none"> <li>• Kick-off meeting</li> <li>• Cohort leaders offering personalized one-on-one support for Reading Academies learners (for artifacts, checks for understanding, STR school implementation)</li> <li>• A plan for in-person sessions and make-up sessions</li> <li>• Visiting learners at campuses if applicable</li> <li>• Strategic plan to ensure a minimum course completion rate of 90% across all learners</li> </ul> | <p><b>10 pts.</b><br/>Applicant describes a viable plan for participant retention which includes <b>THREE</b> of the following:</p> <ul style="list-style-type: none"> <li>• Kick-off meeting</li> <li>• Cohort leaders offering personalized one-on-one support for Reading Academies learners (for artifacts, checks for understanding, STR school implementation)</li> <li>• A plan for in-person sessions and make-up sessions</li> <li>• Visiting learners at campuses if applicable</li> <li>• Strategic plan to ensure a minimum course completion rate of 90% across all learners</li> </ul> | <p><b>0 pts.</b><br/>Applicant describes a viable plan for participant retention in <b>TWO OR LESS</b> of the following areas:</p> <ul style="list-style-type: none"> <li>• Kick-off meeting</li> <li>• Cohort leaders offering personalized one-on-one support for Reading Academies learners (for artifacts, checks for understanding, STR school implementation)</li> <li>• A plan for in-person sessions and make-up sessions</li> <li>• Visiting learners at campuses if applicable</li> <li>• Strategic plan to ensure a minimum course completion rate of 90% across all learners</li> </ul> | <b>20 pts.</b>  |
| <b>Criterion 5. Program Compliance</b>    | <p><b>20 pts.</b><br/>Applicant describes a viable plan to provide all the following documentation for internal quarterly spot-checks:</p> <ul style="list-style-type: none"> <li>• Describe a plan of action to incorporate coaching, sample schedules, scheduling sessions and adherence to content</li> </ul>   | NA   | <p><b>0 pts.</b><br/>Applicant describes a plan that is missing <b>ANY</b> of the following documentation for internal quarterly spot-checks:</p> <ul style="list-style-type: none"> <li>• Describe a plan of action to incorporate coaching, sample schedules, scheduling sessions and adherence to content</li> </ul>   | <b>20 pts.</b>  |

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| <b>Criterion 6. Technical Support/Additional Assistance with TEALearn Canvas LMS</b> | <b>20 pts.</b><br>Applicant describes a viable plan for Comprehensive implementation which includes <b>ALL</b> of the following components: <ul style="list-style-type: none"> <li>Announcements on TEALearn Canvas</li> <li>Registration and access to Comprehensive modules for both learners and Cohort Leaders on TEALearn Canvas</li> <li>Identify qualified staff that will provide technical support and ensure learners have access to TEALearn Canvas</li> </ul> | NA   | <b>0 pts.</b><br>Applicant describes a plan that is missing <b>ANY</b> of the following areas: <ul style="list-style-type: none"> <li>Announcements on TEALearn Canvas</li> <li>Registration and access to Comprehensive modules for both learners and Cohort Leaders on TEALearn Canvas</li> <li>Identify qualified staff that will provide technical support and ensure learners have access to TEALearn Canvas</li> </ul> | <b>20 pts.</b>  |
| <b>Criterion 7. Performance Evaluation Measures</b>                                  | <b>15 pts.</b><br>Applicant describes a viable plan for successful Comprehensive implementation that includes <b>ALL</b> of the following: <ul style="list-style-type: none"> <li>Utilizing the program metrics to plan for effective implementation across all summative and formative measures</li> <li>Supporting learners to achieve successful submission of assignments and artifacts</li> </ul>  | <b>10 pts.</b><br>Applicant describes a viable plan for successful Comprehensive implementation that includes <b>ONE</b> of the following: <ul style="list-style-type: none"> <li>Utilizing the program metrics to plan for effective implementation across all summative and formative measures</li> <li>Supporting learners to achieve successful submission of assignments and artifacts</li> </ul> | <b>0 pts.</b><br>Applicant does not describe a viable plan for <b>ANY</b> of the following: <ul style="list-style-type: none"> <li>Utilizing the program metrics to plan for effective implementation across all summative and formative measures</li> <li>Supporting learners to achieve successful submission of assignments and artifacts</li> </ul>  | <b>15 pts.</b>  |



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| <b>Criterion 8. Financial Viability</b> | <b>20 pts.</b><br>Applicant describes a viable financial plan that includes <b>ALL</b> of the following: <ul style="list-style-type: none"> <li>• Anticipated income</li> <li>• Anticipated areas of expenditures</li> <li>• Contingency plan(s) for anticipated obstacles</li> <li>• Minimal to no cost for the learner</li> </ul> | <b>10 pts.</b><br>Applicant describes a viable financial plan that needs additional clarity for <b>ALL</b> of the following: <ul style="list-style-type: none"> <li>• Anticipated income</li> <li>• Anticipated areas of expenditures</li> <li>• Contingency plan(s) for anticipated obstacles</li> <li>• Minimal to no cost for the learner</li> </ul> | <b>0 pts.</b><br>Applicant describes a viable financial plan that is missing <b>ANY</b> of the following: <ul style="list-style-type: none"> <li>• Anticipated income</li> <li>• Anticipated areas of expenditures</li> <li>• Contingency plan(s) for anticipated obstacles</li> <li>• Minimal to no cost for the learner</li> </ul> | <b>20 pts.</b>  |
|   |   |   | <b>Total Points:</b>   | <b>140 pts.</b> |