



**FEDERAL BUREAU OF INVESTIGATION**  
**FINANCE DIVISION | PROCUREMENT**  
**SECTION**



***Industry Engagement - Request for Information***

**Request for Information (RFI)**

**FBI Information Technology Services**

**Disclaimer:**

THIS NOTICE IS FOR INFORMATIONAL PURPOSES ONLY. THIS IS NOT A REQUEST FOR PROPOSAL OR QUOTE. IT DOES NOT CONSTITUTE A SOLICITATION AND SHALL NOT BE CONSTRUED AS A COMMITMENT BY THE GOVERNMENT. RESPONSES IN ANY FORM ARE NOT OFFERS AND THE GOVERNMENT IS UNDER NO OBLIGATION TO AWARD A CONTRACT AS A RESULT OF THIS ANNOUNCEMENT. NO FUNDS ARE AVAILABLE TO PAY FOR PREPARATION OF RESPONSES TO THIS ANNOUNCEMENT. ANY INFORMATION SUBMITTED BY RESPONDENTS TO THIS TECHNICAL DESCRIPTION IS STRICTLY VOLUNTARY.

**Introduction:**

The United States Department of Justice (DOJ), Federal Bureau of Investigation (FBI), is requesting information to determine technical capabilities and would be interested in receiving a solicitation request on Government Wide Acquisition Contract (GWAC).

The FBI's Data Center Hardware and Operating Systems Section (DCHOSS) will be re-competing a time and materials contract for Information Technology Services in 2021. The servers will be provided at FBI locations in Pocatello, Idaho, Clarksburg, WV, Huntsville, AL, Vienna, VA, and Washington, DC.

These services support the FBI/DOJ data centers and key technical sites of information technology operations.

**Anticipated Delivery Schedule:**

The period of performance is estimated to start August 1, 2021 and is estimated to be a base year with two one-year option periods and two potential incentive option years.

**Anticipated Contract Type:**

The contract type is anticipated to be awarded under the Government Wide Acquisition Contract (GWAC) with Firm Fixed Price and Time-and- Materials/Labor-Hour; however, the FBI will consider alternatives based upon responses to this RFI and within scope of the referenced GWAC

### **Requirements:**

Generally the work will consist of full time on-site technical staffing requirements but will be written specific to the FBI's DCHOSS Operations. DCHOSS provides technical support for all FBI/DOJ data centers and is also responsible for providing enterprise level operational and maintenance support to FBI enclave infrastructure.

The DCHOSS will be looking for Top Secret SCI cleared and certified subject matter experts to perform tasks in but not limited to Server, storage and networking engineering and support, Operating System, Virtualization, and Backup systems engineering and support, tier 3 Desktop support;

The DCHOSS will require but is not limited to:

- Incident Response to respond to technical issues
  - 24x7 support including evenings, weekends, Federal holidays, and inclement weather
  - Support for continuous operations needs to be provided in the event of loss of capability to operate from primary site
- Installation and cabling of new and relocated data center systems

Some of the specific requirements of this scope of work are to have a full time on-site presence in all data center locals and primary technology centers to interact daily with the local FBI systems and teams, in addition to having the ability to maintain a consistent pool of technical expertise, and can demonstrate the ability to manage contractor staff in multiple locations. Currently, there are only five sites in discussion (Huntsville, AL, Clarksburg WV, Washington, D.C., Pocatello, ID, Vienna, VA). Pocatello will be the center mass of the FBI's program. There currently is a contract in place and the new contractor will have to work a transition in/out plan with the current contractor.

Please submit a capabilities package that will include: 1) All the labor categories and negotiated rates covered under the Government Wide Acquisition Contract (GWAC), 2) Capabilities Brief

The Capabilities Brief is expected to be a high-level document. The capabilities brief shall demonstrate the contractor's understanding of roles and responsibilities, ability to maintain a pool of the required technical expertise, how the contractor will manage several sites, experience with efforts similar in scope and size, how the work will be executed, how the contractor will

manage a transition in/out plan with the current contractor, and the overall management approach.

### **Submittal Information:**

It is requested that interested businesses submit to the Contracting Office a brief capabilities package, no more than five (5) pages in length, single spaced, 12-point font minimum, demonstrating ability to meet the FBI's requirements. In addition, the attached RFI Attachment A spreadsheet is requested with submittal package.

The title page shall include documentation that addresses, at a minimum, the following:

- Company Name, Company Address, Company Business Size, and GWAC Point-of-Contact (POC) name, phone number, and e-mail address
- Company profile to include number of employees, annual receipts, office location(s), CAGE Code, DUNS number, and a statement regarding current small/large business status
- System for Award Management (SAM) registered NAICS codes
- If the vendor is a small business, an explanation of the vendor's ability to perform at least 50% of the tasking described in this draft SOW
- Ability to provide staffing at the five designated FBI facilities in accordance with the attached draft SOW.
- Employee(s) security clearance at the top secret level. Refer to the attached draft SOW for security requirements.

The Capabilities Package shall also contain:

- The type of work the vendor has performed in the past three years in support of the same or similar requirement to include the type of contract and method of contracting (GSA, GWAC, another contracting vehicle)
- The specific technical skills the vendor possesses which ensures capability to meet the objectives and requirements

The capability package shall be sent via email to Acting Supervisory Contract Specialist Charles Holt at [cholt2@fbi.gov](mailto:cholt2@fbi.gov). Submissions must be received no later than June 21, 2021, 12:00 PM CST. Questions or comments regarding this notice may be addressed to Charles Holt *at above noted email by June 14, 2021, 12:00 PM CST*.