

# **Organizing Document and Bylaws of the International Computational Cognitive Modeling Society**

## **Article I: Name and Object**

1. The name of the organization is the International Computational Cognitive Modeling Society, Inc.
2. The purpose of the society is to promote the communication of research on computational models and computation-based theories of human behavior.

## **Article II: Membership**

1. The ICCM Executive Committee will establish membership and conference fees.

## **Article III: Executive Committee**

1. The Executive Committee shall exercise general supervision over the affairs of the society, subject to the provisions of Article VII.
2. President shall preside at meetings of the Executive Committee and the annual business meeting.
3. The Executive Committee shall consist of six members (other than trainee members) elected for staggered terms of six years each with normally two to be elected each second year (see Article IV). The officers of the Society that participate as part of the Executive Committee shall be the President, the President-Elect, and the Secretary-Treasurer.
4. The Executive Committee shall, on each alternative year when no induction of its own members takes place, elect a President-Elect from its newly inducted members.
5. The Secretary-Treasurer shall be elected by the Executive Committee, not necessarily from among its members, to serve a term of a total of four years, and is eligible for a single reelection. The Secretary-Treasurer shall begin the term at the conclusion of the annual meeting, post-election. In the first year of the term, the outgoing Secretary-Treasurer will mentor the incoming Secretary-Treasurer. In the second and third years of the term, the Secretary-Treasurer will neither be mentored nor provide mentorship. At the end of the third year of the term, an incoming

Secretary-Treasurer shall be elected during the annual meeting of the Executive Committee. The outgoing Secretary-Treasurer (fourth year of term) will mentor the incoming Secretary-Treasurer.

6. The Secretary-Treasurer shall prepare an annual budget for submission to the Executive Committee. Final responsibility for the budget and its approval rests with the Executive Committee. The Secretary-Treasurer shall keep a list of the membership of the Society, collect dues and conduct mailings as required by the Executive Committee. The President, President-elect, and the Secretary-Treasurer, are authorized to make disbursements of funds as approved in the budget.
7. The Secretary-Treasurer of the Society, the Editor of *the Journal(s)*, the Conference Representative, and others deemed necessary and appointed by the Executive Committee, shall be ex officio members of the Executive Committee if not already members. Ex-officio members, if not already members, shall be non-voting members of the Executive Committee.
8. The Voting Committee shall be composed of Executive Committee Members and shall hold elections as specified in Article IV and any other votes described herein or deemed necessary by the Executive Committee.
9. Executive Committee membership may be revoked when they have been deemed to have violated the Code of Conduct (Article VI), and is subject to a vote of the other members.
10. Roles of Executive Committee members are defined in Article IV.
11. The current Conference Chair(s) shall preside at the Business Meeting held in conjunction with the conference.
12. Committees may be established by the ICCM Conference Chairs to support conference organization. Upon request of the ICCM Conference Chairs, subcommittee chairs will be designated as ex officio members of the Executive Committee.
13. The Executive Committee may designate additional subcommittees support ICCM business matters.
14. Ex officio members of the Executive Committee may not vote on ICCM business matters.

## **Article IV: Officers**

1. The officers of the International Computational Cognitive Modeling Society shall be (a) President, (b) President-elect, (c) Treasurer-Secretary, and (d) the Conference Representative.
2. The Officers shall be elected by the Executive Committee from among its members at the Business Meeting at the ICCM Conference.

3. The President-Elect shall be promoted to the post of the President of the Society after two years. The President shall serve a full, non-renewable term of two years. Terms of the President and President-Elect begin at the conclusion of the annual meeting. The Secretary-Treasurer shall serve a term of 4 years.
4. The Conference Representative will be one of the conference chairs for the next (or current) ICCM Conference. This individual will be selected by the co-chairs for that event.
5. The Conference Chairs shall be responsible for planning, managing, and coordinating all aspects of the society's regularly-occurring Scientific Meeting. The Chair shall serve as the primary contact between the Society and other bodies involved in running the Scientific Meeting.
6. The Secretary-Treasurer shall be responsible for providing a list of members and ICCM Conference attendees, with contact information, to the Executive Committee at the close of the annual ICCM Conference.

## **Article V: Meetings**

1. ICCM shall hold periodic Scientific Meetings at times and places and under rules determined by the Executive Committee.
2. An Executive Committee meeting shall be held in conjunction with the annual Scientific Meeting to discuss Society business that is only open to Executive Committee members and the current and future Chairs of the Scientific Meeting.
3. A Business Meeting that is open to the public shall be held in conjunction with the annual Scientific Meeting that is separate from the Executive Committee meeting. Awards will be presented at the public Business Meeting, along with the information regarding statistics associated with the Scientific Meeting, etc.

## **Article VI: Code of Conduct**

This Code of Conduct sets forth a commitment to provide a harassment-free and inclusive environment at events sponsored by the International Computational Cognitive Modeling Society (ICCM; including all scientific meetings) as well as for all individuals engaged in ICCM related business. All forms of harassment are prohibited. Specific prohibited behaviors include but are not limited to the following:

- Harassment or intimidation based on gender, gender identity, gender expression, age, sexual orientation, disability, appearance, body size, race, ethnicity, political orientation and views, religion (or lack thereof), or other group status

- Unwelcome behavior as well as verbal or written comments (including online comments) related to the above categories that create a hostile meeting environment (e.g., sexist or racist jokes)
- Sexual harassment or intimidation, including unwelcome sexual attention
- Unwelcome physical contact
- Harassing photography or recording
- Stalking or following (physical or virtual)
- Sustained disruption or threatening of conference presenters
- Cyberbullying (i.e., the use of computers, cell phones or other devices to send or post emails, text messages or images intended to harass another person) and social media abuse
- Scientific and academic dishonesty
- Advocating for, or encouraging, any of the above behavior

This code of conduct is not intended to limit the terms of open and respectful scientific inquiry or discussion. Critical examination, debate, and robust disagreement regarding beliefs and viewpoints, germane to the topic of discussion and presented respectfully do not, in themselves, constitute harassment. We expect individuals to follow this code of conduct at all ICCM scientific meetings and in all other ICCM related business.

### ***Enforcement***

Individuals asked to stop any harassing behavior are expected to comply immediately. If an individual engages in harassing behavior, the ICCM Executive Committee retains the right to take any actions to keep ICCM a welcoming environment for all individuals. These actions include simply warning the offender, expulsion from a scientific meeting with no refund of registration or other attendance-related costs, expulsion from the society, and/or banishment from all future ICCM meetings. The ICCM Executive Committee will handle appeals for any enforcement action(s).

### ***Reporting***

Please immediately report the observance of conduct violations to an Executive Committee member in person or through email: [info.ICCM.society@gmail.com](mailto:info.ICCM.society@gmail.com).

## Article VII: Publications

1. The society shall publish Scientific Meeting proceedings, abstracts of scientific papers, and lists of society membership, as the Executive Committee shall authorize.
2. With approval of the membership, the Executive Committee may undertake the editing, or publishing, or both, of scientific journals.

## Article VIII: Amendments

1. Amendments to these bylaws may be proposed by majority action of the Executive Committee at a regular or special meeting called by one of the Officers, or by the affirmative vote of the majority voting at an Executive Committee Meeting on a resolution for amendment of the bylaws introduced from the floor. In the latter case, the Executive Committee at its next meeting must then consider the proposed amendment of the bylaws.
2. Amendments to these bylaws will be accepted by a two-thirds majority of tallied votes from current Society members.

## Article IX: Corporate Seal

1. The corporate seal of the corporation shall consist of the words – International Computational Cognitive Modeling Society, Inc. Corporate Seal as well as the acronym ICCM - and may be affixed to any document by writing, typewriting, impression, or other means.


This document was prepared by:

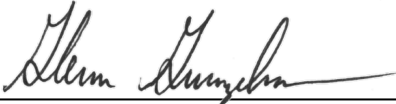
  
\_\_\_\_\_  
*Christopher Myers, President*  
8280 Rhine Way  
Centerville, OH 45458  
[myers.christopher@gmail.com](mailto:myers.christopher@gmail.com)


10 August 2020


*Date*


ICCM Executive Committee members ratifying Bylaws.

  
Wayne Gray, Executive Committee Member 2020.10.26  
Date

  
Glenn Gunzelmann, Executive Committee Member 26 October, 2020  
Date

  
Christian Lebiere, Executive Committee Member August 23, 2020  
Date

  
David Peebles, Executive Committee Member August 21st, 2020  
Date

  
Nele Russwinkel, Secretary-Treasurer August 17th, 2020  
Date

  
Marieke Van Vugt, Executive Committee Member Aug 17th, 2020  
Date