



**BOARD OF EDUCATION OF HOWARD COUNTY
MEETING AGENDA ITEM**

TITLE: Assignment of Relocatable Classrooms **DATE:** March 24, 2022

PRESENTER(S): Timothy Rogers, Manager, School Planning

Strategic Call To Action Alignment: This process supports the Strategic Call to Action (SCTA) by providing operations and practices that are responsive, transparent, fiscally responsible and accountable.

OVERVIEW: The Howard County Public School System uses relocatable classrooms to address crowding and programming needs. This report represents an evaluation by staff using considerations of capacity, projected enrollment, current number of relocatable classrooms and additional programs housed at each school. School Planning collaborated with School Facilities to determine the condition of current relocatables and School Construction to determine site accessibility and restraints. The relocation of three (3) single classroom units and a 5-classroom unit is recommended by staff. Specific recommendations and supporting data are included as attachments to this report.

- Attachment 1 – Relocatable Classroom Recommendation
- Attachment 2 – Proposed Changes Relocatable Classrooms
- Attachment 3 – Under consideration for future placement

RECOMMENDATION/FUTURE DIRECTION:

Approve the recommendations for installation of relocatable units for the school year 2022–2023.

SUBMITTED

BY:

Timothy Rogers
Manager School Planning

APPROVAL/CONCURRENCE:

Michael J. Martirano, Ed.D.
Superintendent

Karalee Turner-Little
Deputy Superintendent

Scott W. Washington
Chief Operating Officer

Daniel Lubeley
Director Capital Planning and
Construction

ATTACHMENT 1

Recommendation of Relocatable Classroom Placement for SY 2022-2023 Summary

School	Installation Summer 2022
Bollman Bridge ES	5-classroom unit
West Friendship ES	1
Folly Quarter MS	1
Mount View MS	1
TOTAL	4 units; 8 classrooms

Staff Installation Recommendations and Justifications:

The primary criterion for recommending installation of a relocatable classroom is to provide immediate relief from high capacity utilization. Projected capacity utilization percentages for SY 2022–2023 are based on the recent enrollment projections and approved capacities. Other factors considered include classroom needs for programmatic initiatives, Title I, as well as school layout, room size and availability for pull-out services.

While K-12 enrollment decreased slightly this year, mainly due to the impacts of the COVID-19 pandemic on school choices, it is anticipated that student enrollment will increase for SY 2022-23. At this time, many signs point to a return to pre-pandemic conditions in the near-term. However, it is unclear how factors that influence student enrollment will change in the coming years. Capital funding for new schools and renovations/additions is not expected to increase in a way that allows HCPSS to build new square footage in brick and mortar in order to keep up with projected growth. School boundaries have been adjusted to better use existing capacity; however some schools are projected to need additional space based on enrollment, special programs, additional staffing for Title I, small classroom sizes, minimal pull-out spaces, etc. Relocatable classroom placement can be used as a temporary tool to provide flexibility for space needs at schools.

The current Board of Education Capital Budget request for relocatable placement is \$2 million. The below recommendation is a collaboration between School Planning, School Facilities (to determine the condition of current relocatables) and School Construction (to determine site accessibility and restraints). This year’s recommendations are to relocate units currently located at schools under construction, to schools identified as having capacity concerns due to enrollment and program expansion. Staff has visited and discussed concerns and relocatable classroom options with school administrators and Community Superintendents. Discussions included academic programming, student enrollment projections, space usage, space (re)allocation, and scheduling.

This recommendation takes into account factors known at this time and does not account for potential impacts of recent Board requests to reduce class sizes and eliminate “sprinkling” for related arts classes. These initiatives, first proposed in the Board Requested FY 23 Operating Budget, will require additional planning if funded in the final budget.

* All enrollment and capacity utilization information shown is preliminary for purposes of developing this recommendation. Final enrollment projections will be presented in the Feasibility Study in June 2022.

Bollman Bridge ES

Proj. % Utilized (no relocatables)	Current Relocatables	Proj. % Utilized w/Current Relocatables	Relocatable Proposal	Proj. % Utilized w/Proposed Relocatables
114%	2	105%	Install 5 CR	87%

Justification: The 5-classroom modular from Talbott Springs ES needs to be removed and the Bollman Bridge ES site is capable of accepting the large relocatable. This placement can provide additional space to the school so early childhood and special education programs can be expanded in the school facility.

West Friendship ES

Proj. % Utilized (no relocatables)	Current Relocatables	Proj. % Utilized w/Current Relocatables	Relocatable Proposal	Proj. % Utilized w/Proposed Relocatables
93%	0	93%	Install 1	87%

Justification: West Friendship ES is experiencing space shortages for their instrumental music program and requested a relocatable classroom. Projections indicate the enrollment at this school will continue to increase through 2026.

Folly Quarter MS

Proj. % Utilized (no relocatables)	Current Relocatables	Proj. % Utilized w/Current Relocatables	Relocatable Proposal	Proj. % Utilized w/Proposed Relocatables
97%	0	97%	Install 1	93%

Justification: Folly Quarter MS is planned to receive an ALS program expansion over the next two years. The school is already making use of the Recreation and Park space during the day.

Mount View MS

Proj. % Utilized (no relocatables)	Current Relocatables	Proj. % Utilized w/Current Relocatables	Relocatable Proposal	Proj. % Utilized w/Proposed Relocatables
113%	4	100%	Install 1	98%

Justification: Mount View MS has experienced ongoing enrollment growth from continuing residential development in the area. The unit proposed for placement here will be relocated from Talbott Springs ES or Hammond HS.

Relocatables moved from: Talbott Springs ES (5 unit and 2 singles) and Hammond HS (1 single).

ATTACHMENT 2

Proposed Changes Relocatable Classrooms Elementary

School	Current Relocatables ¹	Proposed Relocatables	2022 Proj. % Util	2022 Proj. Util. % w/ Relocatables	Program Notes ²
Atholton ES	3	3	108.3%	92.0%	Pre-K, Preschool, MINC
Bellows Spring ES	5	5	103.8%	87.7%	Pre-K, Preschool, MINC, ITP, ES PL, UL
Bollman Bridge ES	2	7	113.5%	87.1%	Title I, Pre-K, Preschool, MINC
Bryant Woods ES	6	6	92.0%	65.0%	Title I, Full-day Pre-K
Bushy Park ES	0	0	84.1%	84.1%	Pre-K, Preschool, MINC, ALS
Centennial Lane ES	6	6	101.5%	82.4%	
Clarksville ES	2	2	102.9%	94.3%	ALS
Clemens Crossing ES	3	3	105.0%	91.8%	
Cradlerock ES	4	4	111.3%	89.0%	Title I, Full-day Pre-K, Preschool, MINC
Dayton Oaks ES	0	0	96.3%	96.3%	Pre-K, Preschool, MINC, ES PL
Deep Run ES	1	1	87.3%	84.5%	Title I, Pre-K, Preschool, MINC
Ducketts Lane ES	0	0	90.4%	90.4%	Title I, Pre-K, Preschool, MINC, ALS
Elkridge ES	4	4	104.7%	92.6%	Pre-K, Preschool
Forest Ridge ES	4	4	95.2%	82.8%	Pre-K, Preschool, MINC
Fulton ES	9	9	109.1%	83.6%	Pre-K, Preschool, MINC, Regional ED
Gorman Crossing ES	2	2	105.3%	98.6%	Pre-K, Preschool, MINC, ITP
Guilford ES	5	5	110.4%	86.1%	Title I, Pre-K
Hammond ES	2	2	97.4%	90.5%	
Hanover Hills ES	0	0	96.5%	96.5%	Pre-K, Preschool, MINC, Regional ED
Hollifield Station ES	6	6	103.3%	85.7%	
Ilchester ES	3	3	86.9%	76.7%	Pre-K, Preschool, MINC, ES PL, ES UL
Jeffers Hill ES	2	2	101.1%	89.3%	Pre-K
Laurel Woods ES	1	1	100.5%	96.5%	Title I, Full-day Pre-K, MINC, Preschool
Lisbon ES	1	1	75.0%	71.6%	
Longfellow ES	0	0	91.4%	91.4%	Title I, Pre-K, Preschool, MINC
Manor Woods ES	5	5	103.4%	87.3%	ITP
Northfield ES	2	2	99.9%	93.2%	
Phelps Luck ES	4	4	109.0%	93.4%	Title I, Full-day Pre-K
Pointers Run ES	9	9	101.5%	77.9%	Pre-K, Preschool, MINC, ES PL, ALS
Rockburn ES	1	1	101.5%	97.4%	Pre-K, Preschool, MINC, ALS
Running Brook ES	2	2	85.0%	76.4%	Title I, Full-day Pre-K, Preschool, MINC, ITP
St Johns Lane ES	7	7	108.2%	84.1%	
Stevens Forest ES	5	5	80.3%	60.4%	Title I, Full-day Pre-K, Regional ED
Swansfield ES	0	0	86.3%	86.3%	Title I, Pre-K
Talbott Springs ES	10	0	89.2%	89.2%	Title I, Full-day Pre-K, Preschool
Thunder Hill ES	3	3	100.0%	87.2%	Regional ED
Triadelphia Ridge ES	0	0	98.6%	98.6%	Regional ED
Veterans ES	4	4	106.1%	94.3%	ITP, Pre-K, Preschool, MINC
Waterloo ES	4	4	93.5%	79.7%	Pre-K, Regional ED, Preschool, MINC
Waverly ES	5	5	101.3%	87.4%	Pre-K, ALS, Preschool, MINC, ES PL
West Friendship ES	0	1	92.5%	87.2%	
Worthington ES	1	1	87.4%	82.7%	Pre-K, Preschool, MINC, ALS

1. Current Relocatables: Counts do not include relocatables dedicated exclusively to Howard County Recreation and Parks or the Judy Center for daytime usage (one at each location, Forest Ridge ES, Fulton ES, Gorman Crossing ES, Veterans ES, Cradlerock ES).

2.

ALS	Regional Academic Life Skills
Preschool	Program for three year olds with Individualized Education Programs (IEP) and typically developing peers
Pre-K	Income qualifying Pre-K program; may also include students with IEPs
Full-day Pre-K	Elementary School Model Full-day Pre-K program
ITP	Infants and Toddlers Program - Special Education services for very young children
Title I	State approved based upon income
Regional ED	Regional Emotional Disabilities Program (draws from other schools)
MINC	Multiple Intensive Needs Classroom (Toddler, Preschool/K, and/or Early Learner)
ES PL	Elementary School Primary Learner Program

* All enrollment and capacity utilization information shown is preliminary for purposes of developing this recommendation. Final enrollment projections will be presented in the Feasibility Study in June 2022.

Proposed Changes Relocatable Classrooms

Middle

School	Current Relocatables ¹	Proposed Relocatables	2022 Proj. % Util	2022 Proj. Util. % w/ Relocatables	Program Notes ²
Bonnie Branch MS	2	2	95.4%	89.1%	
Burleigh Manor MS	2	2	101.5%	95.4%	
Clarksville MS	5	5	99.5%	83.3%	
Dunloggin MS	5	5	109.4%	89.6%	
Elkridge Landing MS	0	0	89.9%	89.9%	ALS
Ellicott Mills MS	7	7	97.9%	78.3%	Regional ED
Folly Quarter MS	0	1	97.0%	93.4%	
Glenwood MS	0	0	85.0%	85.0%	Regional ED
Hammond MS	3	3	104.1%	92.6%	
Harpers Choice MS	5	5	102.0%	81.8%	
Lake Elkhorn MS	2	2	90.8%	84.3%	
Lime Kiln MS	0	0	89.3%	89.3%	Upper Learner
Mayfield Woods MS	2	2	92.9%	87.4%	
Mount View MS	4	5	113.0%	97.7%	
Murray Hill MS	6	6	93.7%	76.4%	Regional ED
Oakland Mills MS	0	0	95.8%	95.8%	
Patapsco MS	4	4	106.7%	92.3%	
Patuxent Valley MS	0	0	109.6%	109.6%	
Thomas Viaduct MS	4	4	113.1%	99.6%	
Wilde Lake MS	0	0	85.3%	85.3%	ALS

High

School	Current Relocatables	Proposed Relocatables	2022 Proj. % Util	2022 Proj. Util. % w/ Relocatables	Program Notes ²
Atholton HS	0	0	103.9%	103.9%	ALS
Centennial HS	9	9	102.7%	88.1%	
Glenelg HS	0	0	100.0%	100.0%	
Hammond HS	16	12	108.8%	87.3%	Regional ED
Howard HS	15	15	120.6%	95.2%	
Long Reach HS	7	7	117.4%	105.1%	
Marriotts Ridge HS	0	0	107.2%	107.2%	
Mt Hebron HS	5	5	117.5%	107.9%	Regional ED
Oakland Mills HS	0	0	103.6%	103.6%	ALS
Reservoir HS	8	8	127.7%	113.1%	Regional ED
River Hill HS	0	0	99.8%	99.8%	
Wilde Lake HS	0	0	100.1%	100.1%	

1. Current Relocatables: Counts do not include relocatables dedicated exclusively to Howard County Recreation and Parks or the Judy Center for daytime usage (one at each location, Forest Ridge ES, Fulton ES, Gorman Crossing ES, Veterans ES, and Cradlerock ES).
2. Regional ED Regional Emotional Disabilities program (draws from other schools)
ALS Regional Academic Life Skills

* All enrollment and capacity utilization information shown is preliminary for purposes of developing this recommendation. Final enrollment projections will be presented in the Feasibility Study in June 2022.

ATTACHMENT 3

Under *consideration* for future placement (school year 2023–2024 and beyond)

Overview: A survey was sent to school principals to gauge their space needs. Fifteen principals requested one or more relocatable units be placed at their schools over the summer of 2022. Not all requests for relocatables can be honored. Budgetary constraints limit the number of units that can be placed. Below is a list of schools that are under consideration for potential placement of relocatables in SY 2023–2024 (or later). Upon receipt of additional funding next year and after the Board’s approval of boundary line changes, staff will update and narrow the list of needs next year.

School	Curr Relos	Under consideration for future placement
Clarksville ES	2	Projected enrollment, pull-out spaces
Gorman Crossing ES	2	Projected enrollment growth
Hammond ES	2	Projected enrollment growth
Laurel Woods ES	1	Projected enrollment, support programs
Rockburn ES	1	Projected enrollment growth, RECC expansion
Burleigh Manor MS	2	Projected enrollment growth
Mayfield Woods MS	2	Projected enrollment growth
Patuxent Valley MS	0	Projected enrollment growth
Atholton HS	0	Projected enrollment growth- Possible relief from New HS #13
Long Reach HS	7	Projected enrollment growth- Possible relief from New HS #13
Marriotts Ridge HS	0	Projected enrollment growth
Mount Hebron HS	5	Projected enrollment growth- Possible relief from New HS #13
Reservoir HS	0	Projected enrollment growth- Possible relief from New HS #13
Homewood School	1	Special education programs and staff space