

SCHOOL HOURS

8:45am – 3:15pm

ARRIVAL

First bell, doors open at
8:30am

Students should not be dropped off or let out of your vehicle until 8:30am. We do not have supervision available for students before this time. Before and after care is available through Howard County Parks and Rec.

Final bell at 8:45am

All children who are not in their classrooms, ready for instruction at 8:45 are considered late. All children who arrive late **must be accompanied by a parent** and be signed into school in the front office using the Lobby Guard system.

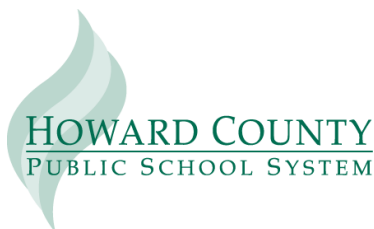
Front doors lock at 8:45am

DISMISSAL

Car riders dismissed at 3:15pm. Bus riders dismissed from 3:17pm – 3:25pm.



We are committed to make sure arrivals and dismissals are safe, quick, and efficient. We can only do this with the cooperation and patience of everyone. We encourage parents to put their children on the bus to reduce the amount of traffic in the car pool loop.



Manor Woods Elementary School

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Manor Woods Elementary School



Arrival and Dismissal Procedures for the Bus and Car Loops



A guide to ensure safe
and efficient arrivals
and dismissals

Reminders for arrival and dismissal

Use the car loop to drop off students. When you enter the parking lot, you must make the full loop around.

- There is NO PASSING in the car pool loop.
 - Never leave a car unattended in the car pool loop.
 - Pull up as far as possible before letting your child exit the vehicle so there are no spaces between cars.
 - Children will be let out of the vehicle only on the passenger side of the vehicle. Staff will assist children with getting in and out of the car. Parents should NOT get out of the car.
 - Do not enter the bus loop area between 8:30am and 8:50am or between 2:45pm and 3:30pm.
 - It is unsafe to walk behind or between buses in the bus loop.
 - Parents should avoid parking and walking in unless they have an appointment within the building. The car loop area is safer with less pedestrian traffic and fewer cars moving within the parking lot.
- If you need to park, you must park in the larger lot by the car pool loop.
 - All traffic must flow in one direction.
 - If you are leaving a parking spot during arrival or dismissal, follow the directions of school staff. You may need to wait for cars to continue through the car loop before you are directed to pull out of the lot. The priority is to keep the car loop flowing.

