



UNDERSTANDING DREXEL COVID-19 CONTACT PROTOCOL - DO'S AND DON'TS

You may have heard a co-worker has COVID-19. A student may send an email that they have been exposed to an infected housemate. There are countless ways you can hear about COVID-19 infection. At Drexel, we ask that you stay calm and please follow protocol.

The scenarios below pertain to first-hand information. Please do not act on second-hand information / rumors.

If you believe you have been in contact with someone who has tested positive or is presumed positive...

Do's

- Notify your immediate supervisor (do not reveal names) of the potential exposure
- Remove yourself from the workplace
- Determine if this is a true exposure:
 - » Students should contact the Student Health Center by phone (215.220.4700) or through the [Drexel Health Tracker app](#)
 - » Faculty and staff should notify their primary care physician and then immediately after calling your provider contact covid19health@drexel.edu
- While waiting for guidance, quarantine.
- If deemed a true exposure you will be asked to quarantine for 14 days regardless of negative COVID-19 test, unless advised differently by the university COVID-19 team
- Monitor symptoms via Drexel Health Tracker app
- Faculty and staff will receive further guidance regarding FMLA and the return-to-work process following notification to covid19health@drexel.edu

Don'ts

- Don't discuss health conditions or share name(s) or contact info of positive case(s)
- Don't attempt to contact trace
- Don't provide any medical advice or impose any quarantine(s) unless directed by a health care professional.
- Don't return to work until cleared by Drexel's Occupational Health Provider

■ ***If you have been in contact with someone else who was in contact with a positive or presumed positive case...***

Do's

- Continue to work as normal following all established protocols (contact of a contact is not a risk)
- Monitor symptoms via Drexel Health Tracker app
- Notify covid19health@drexel.edu if you develop symptoms

Don'ts

- Don't discuss health conditions or share name(s) or contact info of positive case(s)
- Don't attempt to contact trace

■ ***If you learn that a student or employee has tested positive or had a potential exposure...***

Do's

- Advise the student to contact Student Health and/or the Employee to contact covid19health@drexel.edu
- Recognize that some students or employees may need to quarantine for 14 days since last exposure
- Understand that contract tracing will be handled by the Student Health Center and trained contact tracers

Don'ts

- Don't discuss/share health conditions or contact info of positive cases
- Do not forward any communications that may have medical information included.
- Don't attempt to contact trace
- Don't provide any medical advice or impose any quarantine(s) unless directed by a medical professional
- Don't tell employee/student to return to work/class until cleared by Drexel's Occupational Health provider or Student Health, respectively