

Emergency Connectivity Fund (ECF) Auditee Survey

The ECF Auditee Survey is a short questionnaire designed to provide us with information necessary to confirm your compliance with program rules and requirements. To limit the need for further outreach or clarification, please provide as much detail in your responses as possible.

When referencing an external document, tool, or artifact in your answers, please provide that document along with your written responses via your secure Box link. Be sure to include the specific file name you are referencing in your response description so that we can locate the referenced items transmitted through Box.

Upon completion of your survey, please save a copy for your own records and upload a version, along with any supporting documentation, via your personalized, secure Box Link.

If you have any questions regarding this survey, please reach out promptly to us at ecfaudit@censeoconsulting.com.

Survey Questions

Q1. Please describe how you determined the unmet need for your school, library, or consortium (i.e., the number of students, school staff, and/or library patrons who would otherwise lack access to connected devices and broadband connections sufficient to engage in remote learning). *Please provide as much detail as possible in describing the methodologies used. If you have documents that may support your response, such as unmet need surveys or assessments, please upload them to Box via your secure link. Please redact or otherwise anonymize or de-identify any personally identifiable information (PII) of your students, school staff, or library patrons from any supporting documentation that you are including with your response.*

Q2. Please explain what measures and actions you took to track and monitor the usage of the audited equipment/services. *If you have documents that may support your response, such as written controls for ensuring usage or usage reports from service providers, please upload them to Box via your secure link. We note that the Commission required applicants and service providers to certify that they are not willfully or knowingly requesting reimbursement for equipment or services that are not being used. Please provide as much detail as possible in describing the measures you took to track and monitor that the ECF-funded equipment and services were being used or are in use.*

Q3. Please explain the process you went through to procure these devices/services and other equipment being audited, including information related to how you determined the pricing of the audited devices/services were reasonable and that the devices/services met the remote learning requirements of your students, school staff, or library patrons with unmet needs. *If you have documents that may support your response, such as relevant promotional materials/bids from service providers or internal controls related to the adherence to local procurement requirements, please upload them to Box via your secure link. We note that although the Commission set forth reasonable maximum support amounts for connected devices at \$400/device and for hotspots provided to an individual student, school staff member, or library patron at \$250/device to streamline the application review process, applicants were to be reimbursed based on the actual costs of the equipment and not based on the reasonable maximum support amount cap. ECF Program Report and Order, FCC 21-58, para. 69 (May 10, 2021). In addition, the costs for other eligible equipment and services must be reasonable. Id. at paras. 72-73.*

Q4. Please describe the methods or internal controls that your organization employed to restrict the use of connected devices for educational purposes by eligible users (students, school staff, or library patrons). *If you have documents that may support your response, such as documented internal controls for equipment/connection distribution, please upload them to Box via your secure link. Please redact or otherwise anonymize or de-identify any PII of your students, school staff, or library patrons from any supporting documentation you are also including with your response.*